

MINUTES FOR THE May 5, 2026 REGULAR MEETING

SIDNEY GUTIERREZ SCHOOL

The regular meeting of the Sidney Gutierrez Governing Council was held on Tuesday, May 5, 2026 at the Sidney Gutierrez School, located at 69 Gail Harris St., Roswell, NM. Governing council members Michael Taylor, Shawna Perry, and Kelly Smith were present in person, and Yasmine Armstrong and Domingo Alonso were present via Zoom. Steven Ducharme was absent. Shannon Aguilar was present in person and Olga Atkinson was present via Zoom by invitation. Others were present in person and via Zoom. Shawna Perry called the meeting to order at 6:16 pm MST.

ACTION ITEMS:

- 1. An amendment was proposed to the agenda to change item five to read Revision of the Discipline Policy not the SGS Handbook—Discuss/Vote**
A motion was made by Yasmine Armstrong to change item 5 on the agenda to vote and discuss the Discipline Policy and not the SGS Handbook because there are still pending refinements needed to the handbook. Motion was seconded by Mike Taylor. The motion passed unanimously.
- 2. Minutes for the April 7, 2026 regular meeting—Discuss/Vote**
The minutes were reviewed for the April 7, 2026 GC meeting. A motion was made by Yasmine Armstrong to approve the minutes as presented and seconded by Shawna Perry. The motion passed unanimously.
- 3. BARS—Discuss/Vote**
BAR #2526-0025-M in Fund 11000/1000; BAR #2526-0026-T in Fund 11000; BAR #2526-0027-I in Fund 11000; and BAR #2526-0028-M in Fund 31701 were presented for approval by Olga Atkinson. A motion was made by Mike Taylor and seconded by Shawna Perry to approve these Bars. The motion passed unanimously.
- 4. Disposition of district outdated and non-functional equipment and technology for school year 2025-2026**
We have not received the list of items as yet. This action was postponed until after we receive the list of items.
- 5. Salary Schedules for FY 2026-2027—Discuss/Vote**
Olga Atkinson presented two main approaches to the proposed Salary Schedule: A straight 1% increase across-the-board plus \$1,000 for teachers vs. an increase of 0.5% plus \$1,000 for teachers with larger increases for EAs/secretaries (4-5%). Concern was raised about benefits cost and medical coverage implications. A request was made for a breakdown of net impact on the budget for each option. A motion was made by Mike Taylor and seconded by Shawna Perry to table the vote on this item pending receipt of requested information.

6. Revision of SGS Discipline Policy—Discuss/Vote

Ms Aguilar reported that she has been using a discipline policy adapted from a previous school setting and it seems to be working. A motion was made by Mike Taylor and seconded by Shawna Perry to table the vote on the Discipline Policy. The motion passed unanimously.

UPDATES:

1. Financial Update

Olga Atkinson reported that as of April 30, 2026 we have spent nearly \$2 million. We are waiting for around \$39,000 in lease assistance reimbursement. Please see the SGS website for more detailed financial information.

2. Facilities Update

Ms Aguilar reported that routine repairs and replacements have been completed (windows and hot-water heater). The middle school HVAC system has been stable. Quotes have been requested for secure entryways for both buildings and for grounds clean-up. Parents have been very helpful with grounds maintenance. A building committee walkthrough is proposed to make a list and take photos of facility needs in order to prepare prioritized facility needs ahead of final PSFA rankings and any capital requests.

OTHER BUSINESS:

1. New Business

No new Business. No financial committee report given. A survey was sent to parents and staff of SGS in order obtain input from SGS stakeholders.

2. Principal's Report

Ms Aguilar reported that attendance has been strong all year. There are a handful of chronic absenteeism cases and letters/meetings have been initiated for those folks. State assessments (EOI/other state testing) were completed recently and the initial interim data indicates growth across all grades with some very notable gains in some grades. The staff will update the school's full-year growth data when all scores are returned and will then finalize comparisons. Ms Aguilar will be choosing a new PE coach soon. There was great interest in the position and there were several very qualified applicants. The remaining staff positions seem stable. Congratulations to all.

3. Public Comment

It was recommended to consider earlier kindergarten screenings. It was also recommended that we should prioritize PSFA rankings.

The meeting was adjourned at 6:52 pm MST.