

MINUTES FOR THE March 3, 2026 REGULAR MEETING

SIDNEY GUTIERREZ SCHOOL

The regular meeting of the Sidney Gutierrez Governing Council was held on Tuesday, March 3, 2026 at the Sidney Gutierrez School, located at 69 Gail Harris St., Roswell, NM. Governing council members Michael Taylor and Steven Ducharme were present in person and Kelly Smith and Yasmine Armstrong were present via Zoom. Domingo Alonso and Shawna Perry were absent. Shannon Aguilar was present in person by invitation and Olga Atkinson was present via Zoom by invitation. Others were present in person and via Zoom. Mike Taylor called the meeting to order at 6:04 pm MST.

ACTION ITEMS:

- 1. Minutes for the February 3, 2026 regular meeting—Discuss/Vote**
The minutes were reviewed for the February 3, 2026 GC meeting. A motion was made by Kelly Smith to approve the minutes as presented and seconded by Yasmine Armstrong. The motion passed unanimously.
- 2. BARS—Discuss/Vote**
BAR numbers 2526-0015-I in fund 11000, 2526-0016-I in fund 31701, 2526-0017-D in fund 31703, 2526-0018-D in fund 23000, 2526-0019-I in fund 27109, 2526-0020-I in fund 29102, 2526-0021-M in fund 11000/1000, 2526-0022-M in fund 11000/2000, and 2526-0024-I in fund 31703 were presented by Olga Atkinson. A motion was made by Steven Ducharme and seconded by Yasmine Armstrong to approve the BARS as presented. The motion passed unanimously.
- 3. 2026/2027 School Calendar—Discuss/Vote**
Calendar is not finalized but will be pretty close to the RISD calendar. Ms. Aguilar is working on the calendar and will have something for board approval soon. A motion was made by Mike Taylor to table this item and was seconded by Kelly Smith. The motion passed unanimously.
- 4. Revision of SGS Handbook—Discuss/Vote**
The handbook is being revised and refined and is not ready for presentation. A motion was made by Mike Taylor and seconded by Kelly Smith to table the vote on the handbook due to ongoing revisions. The motion passed unanimously.
- 5. Cash Report—Discussion only**
The entire report was not present in the materials packet so this information will be posted on the SGS website.
- 6. Discipline matrix proposal—Discuss/Vote**

The discipline matrix is slated for inclusion in the handbook. A motion was made by Mike Taylor and seconded by Steven Ducharme to table the vote for this item pending final revisions to the discipline matrix. The motion passed unanimously.

UPDATES:

1. Financial Update

Report run dated 02-27-2026 showed operational expenditures \$1,493,184.10.

2. Facilities Update

Ms Aguilar reported that the HVAC continues to fluctuate at will but hasn't been as severe lately. New hot water heaters are being installed this week. The shelving has been installed in the library and the PTO will begin to put books on the shelves.

OTHER BUSINESS:

1. New Business

No new Business. No financial committee report given.

2. Principal's Report

Ms Aguilar reported that enrollment is full with 196 students. We have 97 applications for the upcoming school lottery and will have 18 spots for kinder. The Kindergarten class held elections and studied the voting process. The second grade has finished The CogAT gifted testing and have finished their first novel study. They are working on their research cereal box projects. The fifth grade is helping to raise and lower the flag each day. The sixth graders made dumplings and learned how to write some Chinese characters. The SGS Science Olympiad team got first place in district and went on to state and earned 4th place. The TCI audit has been completed and there are some changes that need to be made in order to be in compliance. We have 9 applicants for the PE position. Interviews will be conducted beginning in April. There are many upcoming events at SGS. Please check the website for times and dates.

3. Public Comment

There were no public comments.

The meeting was adjourned at 6:34 pm MST.