

MINUTES FOR THE AUGUST 10, 2026 REGULAR MEETING

SIDNEY GUTIERREZ SCHOOL

The regular meeting of the Sidney Gutierrez Governing Council was held on Monday, August 10, 2026, at the Sidney Gutierrez School, located at 69 Gail Harris St., Roswell, NM. Governing council members Michael Taylor and Kelly Smith were present in person, and Domingo Alonso and Steven Ducharme were present via Zoom. Shannon Aguilar was present in person and Judy Wood was present via Zoom by invitation. Others were present in person and via Zoom. Kelly Smith called the meeting to order at 6:03 pm MST.

ACTION ITEMS:

1. Minutes for the July 13, 2026, regular meeting—Discuss/Vote

The minutes were reviewed for the July 13, 2026, GC meeting. A motion was made by Steven Ducharme to approve the minutes as presented and seconded by Mike Taylor. The motion passed unanimously.

2. BARS—Discuss/Vote

BAR #27597 was presented for approval by Judy Wood. A motion was made by Mike Taylor and seconded by Domingo Alonso to approve this bar. The motion passed unanimously.

3. Employee Handbook—Discuss/Vote

The current rule for sick leave at SGS allows for 12 days per year and those days do not roll over to the next year. Teachers reported that in the past, administrators allowed additional time off and teachers are concerned that 12 days is insufficient for true emergencies. The school is not covered by FMLA because of the number of employees at the school. Ideas that were brought up for consideration were to create a sick leave bank where staff could donate days to those that may need them and having days rollover but cap the number of days that can be rolled over. Many schools use the “use them or lose them” policy. The GC wants the teachers to feel supported and protected while also protecting school operations and budget. A motion was made by Mike Taylor and seconded by Domingo Alonso to table the vote on this action item in order to be able to collect comparative policies and options for an equitable, feasible solution. The motion passed unanimously.

UPDATES:

1. Financial Update

The financial update was presented by Axiom Analytics. The GL cash at the end of July was \$300,000. RISD made a transfer of \$200,000 into the SGS account. The estimated total carryover is \$487,000 (subject to the audit). The finance team is importing the financial model into accounting software for more integrated reporting. Next month's report will use a slightly different format and include forecast vs. budget.

2. Facilities Update

The middle school HVAC system works intermittently. Looking at next steps to repair. There are a few places where birds have damaged the stucco on the building. Poor drainage around the middle school building keeps the soil soggy allowing for the possibility of foundation issues, mold issues, and buckling floors. The building committee submitted photos and reports to PSFA outlining problem areas at the school that need attention in an effort to improve the school's ranking so that we could receive funding to improve school buildings. These efforts are ongoing and the building committee will continue it's follow-up.

OTHER BUSINESS:

1. New Business

No financial committee report given.

2. Principal's Report

EOY proficiency results came back and the results are strong. Shannon Aguilar indicated that the district testing platform, AMIRA, has caused some parental concerns because it records and stores children's voices (privacy/AI reuse concerns). It also posed some classroom logistical problems. Teachers found that administering the computerized oral assessments in full classes was difficult (noisy classrooms, difficult to hear, speech issues). The team will revert to DIBBLES (paper/pencil) for K assessments next year to reduce voice/storage/privacy issues and logistical problems.

3. Public Comment

There was no public comment.

The meeting was adjourned at 6:59 pm MST.