

**MINUTES FOR SEPTEMBER 5, 2023 REGULAR MEETING  
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday September 5, 2023 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members, Michael Taylor, Yasmine Armstrong and Kelly Smith were present in person. Shawna Perry was absent. Olga Atkinson and Joseph Andreis were present by invitation. Yasmine Armstrong called the meeting to order at 6:05 p.m.

**Action Items:**

**1. Minutes for August 7, 2023 Regular Meeting**

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Kelly Smith moved to approve the minutes as presented and the motion was seconded by Yasmine Armstrong.

**2. BARS**

Olga Atkinson presented BARS;  
#004-2223-0001-M Fund 11000  
#004-2223-0002-T Fund 11000  
#004-2223-0003-M Fund 11000

Michael Taylor moved to approve the BARS as presented, the motion was seconded by Kelly Smith. The motion passed unanimously.

**3. Resolution of the Governing Council for Sidney Gutierrez Middle School in FY 23-24.**

Olga Atkinson presented a Resolution of the Governing Council, proposing an update to the meeting schedule for the 2023-24 school year. The resolution recommended that the meetings will be held on the second Tuesday of the first week of each month. Yasmine Armstrong motioned to accept the Resolution of the Governing Council for Sidney Gutierrez School and the motion was seconded by Michael Taylor. The motion passed unanimously.

**4. Transfer of portables from Roswell Independent School District to Sidney Gutierrez Charter School.**

Two portables, each approximately 970 sq. ft., has been donated from Roswell Independent School District to Sidney Gutierrez Charter School.

**Financial Update**

Olga Atkinson provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$215,306.51. Fund 27107 GOB Library funds need to be expended this fiscal year for library books.

**Facilities Update**

Two portables were delivered on September 5, 2023, to Sidney Gutierrez Charter School. Both buildings underwent wiring upgrade to accommodate camera and sound systems.

The school facility underwent an internal redesign due to incident on campus.

**Other Business**

**New Business**

(1) \*Financial Committee Report

The school is currently in need of a curriculum coordinator and a counselor.

(2) Principal's Report

The school is fully staffed with the recent addition of a music teacher and a long-term substitute. Jessica Gazdik has commenced her diagnostician work, necessitating the initiation of a new contract funded through Special Education funds (SPED).

(3) Public Comment

No public present.

Yasine Armstrong moved to adjourn the meeting. Michael Taylor made the second. The motion passed. The meeting was adjourned at 7:07 p.m.