

**MINUTES FOR SEPTEMBER 14, 2020 REGULAR MEETING  
SIDNEY GUTIERREZ SCHOOLS**

The Regular Meeting of the Governing Council was held virtually on the Zoom platform, on Monday, September 14, 2020. Governing Council members Bill Wolf, Michael Taylor, Yasmine Armstrong, Kelly Smith, and Shawna Perry were present. Joe Andreis and Maria Hernandez were also present. No public attended the meeting. Governing Council President Bill Wolf called the meeting to order at 6:04 p.m..

**Action Items:**

**1. Minutes for August 10, 2020 Regular Meeting**

The Governing Council reviewed the presented minutes. Michael Taylor moved to approve the presented minutes. Yasmine Armstrong seconded the motion. The motion passed unanimously.

**2. Minutes for August 18, 2020 Special Meeting**

The Governing Council reviewed the presented minutes of the special meeting. Yasmine Armstrong moved to approve the presented minutes. Kelly Smith seconded the motion. The motion passed unanimously.

**3. BARS**

Maria Hernandez presented and discussed BARS:

004-009-2021-0002-M Fund 11000/1000 Function – 1000 function maintenance BAR for budget maintenance and anticipated expenditures

004-009-2021-0003-T Fund 11000/1000 Transfer – 1000 function transfer BAR to 2000 and 4000 function for anticipated expenditures

004-009-2021-0004-M Fund 11000/2000 Function – 2000 function maintenance BAR for budget maintenance and anticipated expenditures

004-009-2021-0005-T Fund 11000/1000 Transfer – 1000 function transfer BAR to 4000 function for anticipated expenditures

004-009-2021-0006-M Fund 14000/1000 Function – 1000 function maintenance BAR for budget maintenance and anticipated expenditures

004-009-2021-0007-I Fund 14000 Instructional Material increase to reflect year-end cash

\$10,241.45 and projected FY 20-21 initial budget \$10,236.00, totaling \$5.45.

004-009-2021-0008-M Fund 24146/1000 Function – 1000 function maintenance BAR for budget maintenance and anticipated expenditures

004-009-2021-0009-T Fund 24146/1000 Transfer – 1000 function transfer BAR to 4000 function for anticipated expenditures

004-009-2021-0010-M Fund 24146/2000 Function – 2000 function maintenance BAR for budget maintenance and anticipated expenditures

004-009-2021-0011-T Fund 24146/2000 Transfer – 2000 transfer BAR to 4000 function for anticipated expenditures

004-009-2021-0012-M Fund 29102/1000 Function – 1000 function maintenance BAR for budget maintenance and anticipated expenditures

004-009-2021-0013-M Fund 31701/4000 Function – maintenance BAR for anticipated expenditures

004-009-2021-0014-M Fund 31703/4000 Function – maintenance BAR for anticipated expenditures

004-009-2021-0015-IB Fund 11000 SEG decrease in the amount of \$85,891.00 for fiscal year 20-21, as a result of the decrease in the initial program unit value.

004-009-2021-0016-IB 31200 PSCOC Lease Assistance Awards for fiscal year 20-21 in the amount of \$30,198.00 for the Middle School and \$97,148.00 for the Elementary Component, totaling \$127,346.00

Kelly Smith moved to approve all the presented BARs. Yasmine Armstrong seconded the motion. The motion passed unanimously.

#### **4. COVID 19 Policies**

Joe Andreis reviewed the latest version from Patty Matthews based on current updates from the Governor and Secretary of Education.

\*Face shields are no longer acceptable. If they are used a mask is still required.

\* Plans are needing to be redeveloped based on the 50% rule, which does not equate to the 10 to 1 ratio from before. Needing clarification on enrollment, 50% of school or class enrollment, causing strains on facilities.

\*NMPSIA placed a memo regarding liability, “if found at fault for any violation of plans they will not be covered, the school will be liable for all damages incurred.”

A taskforce is being implemented for this matter. There will be a re-evaluation of 20-21 guidelines on October 8<sup>th</sup>.

Michael Taylor recommended the Governing Council to approve all necessary changes moving forward in regards to COVID 19 policies, which will be updating in accordance with Governor, Department of Education, Department of Health and Department of Environment, meeting their guidelines. This is a living document, which will be reviewed periodically. Yasmine Armstrong seconded the motion. The motion passed unanimously.

#### **Financial Update**

Maria Hernandez provided the monthly Financial Report. Current expenditures to date total \$214,872.71, between Operational, Instructional Materials, CSP Award, Private Direct, Local SB-9 and State Match SB-9 funds. The expenditures breakdown are \$96,545.49 for the Middle School and \$118,327.22 for the Elementary School.

#### **Facilities Update**

Joe Andreis updated the playground is currently being installed at the Elementary School. Fire alarm panel is onsite and data systems are almost finished for the Elementary School. Needing further assistance from the general contractor to assist with the portable stairs meeting code. New guidance has been issued by Dr. Scrace and Dr. Stewart enforcing MERV13 filters in the school buildings. The Middle school currently uses MERV11. MERV13 filters are required in the HVAC systems in order to open in a hybrid model. These filters will be causing damages to older HVAC systems, like the Middle school throughout the State. It is estimated the filters will be costing about \$2,000 every 2 to 3 months in replacement filters, a cost not foreseen in this year’s budget nor supported by PED.

## **Other Business**

### **New Business**

\*Governing Council Workshop

The Governing Council workshop was decided to be on October 12, 2020 after the regular scheduled Governing Council meeting.

### **Principal's Report**

Joe Andreis reported both schools are at capacity. He is currently working on somethings for PED. COVID rapid response team is one of them, which entails contact tracing, guidance for safe environment, surveillance testing of staff and quarantining steps, measures needed to being safe. The Charter School is still needing guidance on moving forward with the approved re-entry plan and MERV13 filtration systems. All staff want to meet in person with students, but understand procedures need to be followed. The Department of Health website is being reviewed daily to see were the County is at in regards to COVID cases.

### **Public Comment**

No public attended.

Shawna Perry moved to adjourn the meeting. Yasine Armstrong made the second. The motion passed. The meeting was adjourned at 6:49 p.m..