

**MINUTES FOR NOVEMBER 9, 2020 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held virtually on the Zoom platform, on Monday, November 9, 2020. Governing Council members Bill Wolf, Shawna Perry, Michael Taylor and Yasine Armstrong were present. Kelly Smith was not present. Joe Andreis and Maria Hernandez were present by invitation. No public attended the meeting. Governing Council President Bill Wolf called the meeting to order at 6:02 p.m..

Action Items:

1. Minutes for October 12, 2020 Regular Meeting

The Governing Council reviewed the presented minutes. Yasine Armstrong moved to approve the presented minutes. Michael Taylor seconded the motion. The motion passed unanimously.

2. Minutes for October 12, 2020 Governing Council Training Workshop

The Governing Council reviewed the presented minutes. Michael Taylor moved to approve the presented minutes. Yasine Armstrong seconded the motion. The motion passed unanimously.

3. BAR #004-009-2021-0018-D, Fund #31200 PSCOC Lease Assistance Decrease

Maria Hernandez discussed BAR #004-009-2020-0018-D in Fund #31200 PSCOC Lease Assistance being a decrease for the Elementary Component in the amount of \$32,383 for FY 20-21. Lease Assistance is being pro-rated to \$64,785.00, due to the modular building lease starting in October 2020. Yasine Armstrong moved to approve the BAR, the motion was seconded by Michael Taylor. The motion passed unanimously.

4. Roswell ISD BAR #004-000-2021-0052-I/SGMS BAR #004-0019-2021-0019-I, Fund #24146 Federal Charter Schools

Maria Hernandez informed the Governing Council the carryover award letter for FY 19-20 was not received from NMPED, delaying the approval of the BAR. Yasine Armstrong moved to table the BAR. Michael Taylor seconded the motion. The motion passed unanimously.

5. 2020-21 Inter-Fund Temporary Cash Transfer

Maria Hernandez discussed the partial repayment of inter-fund temporary cash transfer from Fund #24146 back to Fund #11000 in the amount of \$6,473.21. Yasine Armstrong moved to approve the partial repayment of inter-fund temporary cash transfer, the motion was seconded by Michael Taylor. The motion passed unanimously.

6. Election of Officers

Sidney Gutierrez Middle School Governing Council's slate of officers;

President – Bill Wolf

Vice President – Yasine Armstrong

Secretary – Shawna Perry

Members – Michael Taylor, Kelly Smith

Yasine Armstrong moved to approve the slate of officers. Shawna Perry seconded the motion. The motion passed unanimously.

7. Open Enrollment Notice for School Year 2021-2022

Yasine Armstrong recommended holding 2021-22 open enrollment in February or March. Joe Andreis asked to avoid any holidays, interrupting the 15 working days of the enrollment period. It was agreed to notice the open enrollment February 12, 14, 19 and 21, 2021. Open enrollment will be held March 1 thru 15, 2021, applications being submitted electronically. Yasine Armstrong moved to approve March 1 thru 15, 2021 as open enrollment period. Shawna Perry seconded the motion. The motion passed unanimously.

8. Lottery Date for School Year 2021-2022 SGMS Membership Selection

The Governing Council agreed to hold the 2021-2022 SGMS membership selection at the regular meeting of April 12, 2021. Shawna Perry moved to approve the date of April 12, 2021, the motion was seconded by Michael Taylor. The motion passed unanimously.

Financial Update

Maria Hernandez reviewed year to date expenditures and the decreasing balances of funds as the elementary expansion expenditures are processed. Reimbursement of the first quarter lease assistance for the Middle School is anticipated in November. No reimbursement is anticipated for the Elementary Component, due to the lease commencing in October.

Facilities Update

Joe Andreis reported the receipt of the E-Occupancy certificate for the Elementary building on October 30, 2020. He acknowledged all of Yasine Armstrong's help with the expansion. Teachers have moved into their classrooms. Working on a few minor things in the Elementary building that were not up to code, including security lights. Mobilease will be covering the costs of the needed updates. Currently working with RISD in resolving internet issues. The fire alarm was approved. Phone system has been installed, not completely finished. Camera and security alarm systems have been installed. The City of Roswell was contacted in regards to a boiler malfunction and leak on the second floor in the Middle School.

Other Business

New Business

*Financial Committee Report

No report was presented by the Financial Committee

Principal's Report

Joe Andreis reported school is full. A family was lost due to relocation caused by job displacement. The two vacancies were filled from the waiting lists. There has been a staff exposure to COVID. A staff member tested positive, but had no close contact on campus. All required reporting was submitted to the NM Environmental Department, NMPED and NMDOH. School is currently compliant with Special Ed IEPs. Joe Andreis acknowledged the two Special Ed teachers hard work in meeting the compliance. SAT teams are being formed to address student needs, by formulating education plans. Currently, Middle and Elementary School students are involved in a community project of nursing home letters campaign. The Elementary School had a successful sock drive in October benefiting a local charity. Report cards were issued on October 29th, 85 percent students are doing very well. Very pleased with all the teacher efforts with students and parents, addressing their needs. Kindergarten students are at 72% proficiency reading 3rd grade level under the current circumstances of distance learning. Levels would be higher if students would be in classrooms. Two members of the Governing Council were invited to meet with teachers and principal to review the imposition of the 5 to 1 ratio. Moving into the hybrid model under the current circumstances would be difficult at this time. This would involve substitute teachers, which there is currently funding for only 13 days for three substitutes. In order to continue the hybrid model, budget would need to be moved from other line items. Also, exposure limits need to be considered to avoid 2 week shutdowns. Teacher preparation for both classroom and virtual classes, is another factor to be considered. Currently 90% of families are picking up student packets, working efficiently.

Public Comment

No public attended.

Michael Taylor moved to adjourn the meeting. Shawna Perry made the second. The motion passed. The meeting was adjourned at 7:23 p.m..