

**MINUTES FOR NOVEMBER 8, 2021 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, November 8, 2021 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Bill Wolf, Yasmine Armstrong, Kelly Smith and Michael Taylor were present in person. Governing Council member Shawna Perry was absent. Joe Andreis and Maria Hernandez were present by invitation. Kristen Salyards was also present. Governing Council President Bill Wolf called the meeting to order at 6:01 p.m..

Action Items:

1. Minutes for October 9, 2021 Regular Meeting

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Yasmine Armstrong moved to approve the minutes and the motion was seconded by Kelly Smith. The motion passed unanimously. No further discussion was held on the matter.

2. Minutes for October 9, 2021 Governing Council Workshop

Minutes were reviewed for the Governing Council workshop and accepted as presented. Yasmine Armstrong moved to approve the minutes and the motion was seconded by Kelly Smith. The motion passed unanimously. No further discussion was held on the matter.

3. BARS

Maria Hernandez presented and discussed BARS;

#004-009-2122-007-I Fund 29102

An increase BAR in Fund #29102, Private Direct Grants, reflecting donations made to the Science Olympiad, totaling the amount of \$1,000.00.

#004-009-2122-0008-I Fund 24146

An increase BAR in Fund #24146, Federal Charter Schools, upon the approval of RISD's BAR #004-000-2122-0050-M, reflecting the decrease in Indirect Cost, transferring \$105.00 for FY 21-22 expenditure.

Kelly Smith moved to approve the BARS as presented, the motion was seconded by Michael Taylor. The motion passed unanimously.

4. 2021-22 Inter-fund Temporary Cash Transfer

Maria Hernandez presented the inter-fund temporary cash transfer in the amount of \$13,121.40 from fund #11000 to fund #24146 for the ending of the first FY21-22 quarter, pending grant reimbursement.

Michael Taylor moved to approve the Inter-fund Temporary Cash Transfer, the motion was seconded by Kelly Smith. The motion passed unanimously.

5. Election of Officers

Sidney Gutierrez Middle School Governing Council's slate of officers;

President – Bill Wolf

Vice President – Yasmine Armstrong

Secretary – Shawna Perry

Members – Michael Taylor, Kelly Smith

Michael Taylor moved to approve the slate of officers. Kelly Smith seconded the motion. The motion passed unanimously.

6. Open Enrollment Notice for School Year 2022-2023

The Governing Council recommended to notice the open enrollment December 17 and 19, 2021 and January 7 and 9, 2022. Open enrollment will be held February 14 thru March 4, 2022, applications being submitted electronically. The online application will be revised, removing the address line. The same randomizer system will be used for the lottery. Yasmine Armstrong moved to approve February 14 thru March 4, 2022 as open enrollment period. Kelly Smith seconded the motion. The motion passed unanimously.

7. Lottery Date for School Year 2022-2023 SGMS Membership Selection

The Governing Council agreed to hold the 2022-2023 SGMS membership selection at the regular meeting scheduled April 11, 2022. Yasmine Armstrong moved to approve the date of April 11, 2022, the motion was seconded by Michael Taylor. The motion passed unanimously.

8. City of Roswell Lease Renewal - Discussion

The City of Roswell Lease renewal will be coming up June 2022. Joe Andreis has recommended meeting with Barry Foster, airport and facilities managers prior to signing the upcoming renewal, to review the City's offer. The City plans on retrofitting the cost of the replacement of the HVAC system at the Middle School, a major component of the building. With the mayoral race coming up, it was also recommended to carry the lease year to year, instead of a 5 year addenda. A two year info request will be requested on the City's leased properties, in order to compare lease payments among City owned properties.

Financial Update

Maria Hernandez provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$795,198.14. Federal Charter Schools (Fund 24146) and Walton Family Foundation (Fund 26138) grants have been fully expended.

Facilities Update

Joe Andreis reported basketball goals have not arrived, putting the project behind. He has received a summary report, hoping to have access to the new play area in December. Still having the schools disinfected and deep cleaned in the evenings by Quality Janitorial. J and G will be replacing all the light bulbs in the Middle school building to a higher grade, environmentally friendly bulb. Albuquerque contractor will be assessing the wooden Middle school floors. The Middle school building roof will be repaired by the City of Roswell. The Foundation currently supporting the school library project.

Other Business

New Business

(1) Financial Committee Report

No report presented

(2) Yasmine Armstrong reported the Foundation's plans of a spring fundraiser, focusing the funds for the school's library. They will also be applying to private grants to help

with the anticipated costs. Also, she will be contacting the Public Charter Schools of New Mexico to provide the Governing Council annual training.

(3) Principal's Report

Joe Andreis reported the school lost a family. Will be backfilling for the open vacancies, following school sibling policies. Continued research of "Test to Stay" school roles and responsibilities, which is testing of non- vaccinated/exposed students. Also reviewing the language of the new tool kit in regards to 15 minute cumulative contact for students. Mr. Andreis commended his staff on the strong beginning of the year report, due to their talents. The Elementary school has an active PTO, involving parents and teachers in school projects. Teacher Mr. Coll took his class to Santa Fe on a class field trip. The Middle school is preparing for Science Olympiad. SGMS is preparing for Science Night. Picture Day was a success. Mr. Andreis reported the retirement of Mrs. Gazdik at the end of this school year. Mrs. Stone will be teaching her class via Zoom while Mrs. Olvera will be doing the class management. The school is preparing for Veteran's Day assembly, this coming Thursday.

(4) Public Comment

Kristen Salyards, representing SGMS's PTO was present and reported current PTO activity. The PTO will be partnering with the school staff, Governing Council and Foundation to support the Teachers and all school staff of SGMS. PTO officers are Kelsey Ragsdale (President), Elizabeth Wakefield (Vice President) and Lauren Worley (Secretary). They meet every second Thursday of every month at 3:30 at the School. They have organized monthly appreciation for all staff at both SGMS buildings. They have dedicated every third Saturday of the month to being a work day. Students and parents come out to the school and help with work needed around the school. Participating students work towards incentives like lunch with the Principal. The PTO has helped fund some of the school related field trips and will be helping with the Middle school garden. Their book fair was very successful, with another one planned in the spring as well as a color run. They also sell t-shirts to raise funds.

Michael Taylor moved to adjourn the meeting. Yasmine Armstrong made the second. The motion passed. The meeting was adjourned at 7:39 p.m..