

**MINUTES FOR NOVEMBER 7, 2023 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Tuesday, November 7, 2023, at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Yasine Armstrong, Shawna Perry, and Michael Taylor were present in person and Kelly Smith was present on the phone. Joe Andreis and Olga Atkinson were present by invitation. Governing Council President Yasine Armstrong called the meeting to order at 6:05 p.m.

Action Items:

1. Minutes for October 3, 2023 Regular Meeting

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Yasine Armstrong moved to approve the minutes as presented and the motion was seconded by Shawna Perry. The motion passed unanimously. No further discussion was held on the matter.

2. BARS

Olga Atkinson presented increase BAR 2324-0004-I for fund #27107 GOB Library in the amount of \$4,780.00. Yasine Armstrong moved to approve the BAR as presented, the motion was seconded by Kelly Smith. The motion passed unanimously.

3. 2023-24 Inter-fund Temporary Cash Transfer

Olga Atkinson presented the Inter-fund Temporary Cash Transfer, reflecting repayments of funds from Funds 24146 back to operational fund 11000.

Yasine Armstrong moved to approve the Inter-fund Temporary Cash Transfer as presented, Kelly Smith seconded the motion. The motion passed unanimously.

4. New Venues for the Regular Meeting of the Governing Council of Sidney Gutierrez Middle School.

The Convention Center has been suggested as the potential venue for the upcoming Regular Meetings of the Governing Council. To proceed with this option, a formal request for meeting times and dates must be submitted.

Alternatively, the backroom at Stellar Coffee Shop has also been proposed as an option for the Governing Council Meeting. However, it's important to note that the coffee shop might have limitations in terms of capacity, making it less suitable for accommodating a larger number of people.

5. SGS Governing Council Workshop.

The Governing Council Workshop is planned to take place on January 16, 2024, from 6 pm to 9 pm. The primary emphasis of the workshop will be on succession planning.

6. Open Enrollment Notice for School Year 2024-2025 – Discussion only

The Governing Council recommended to notice the Open Enrollment, December 22, 23, 24, 2023 and December 29, 30, 31, 2023. Open enrollment will be held February 5 thru February 23, 2023. It was proposed February 13 thru March 3, 2023 as open enrollment period. The Governing Council proposed to hold the 2023-2024 SGMS membership selection at the regular Governing Council meeting scheduled April 2, 2023.

4. Financial Report

Olga Atkinson provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$747,979.78. GOB Library needs to be encumbered and expended by end of school year.

5. Facilities Update

Principal Andreis convened a meeting with representatives from Holloway Construction and J and G Electric to explore HVAC options for the library and portables. Additionally, plans for Storybook Trail and outdoor seating are underway, with the team currently awaiting quotes.

Both schools have undergone comprehensive Facility and Playground audits.

The need for enhancement, the renovation of the parking lot is recognized, including the addition of lights for enhanced safety measures.

Other Business

New Business

(1) *Financial Committee Report

No report presented

(2) Principal's Report.

Principal is scheduled to attend the PCSNM Annual Conference in Albuquerque on November 30, 2023 and December 1, 2023.

Towards the end of semester one of the staff will resign Educational Assistant position.

The vacancy will be filled by Special Ed substitute.

Recent Field trips to Symphony, Planetarium and Meow Wolf were successful and well-received by the students.

Financial Update

No update given

(3) Public Comment

No public comment

Shawna Perry moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 6:45 p.m.