

**MINUTES FOR MAY 7, 2024 REGULAR MEETING  
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Tuesday, May 7, 2024, at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Yasine Armstrong, Kelly Smith, Shawna Perry and Michael Taylor were present in person. Joe Andreis and Olga Atkinson were present by invitation. Governing Council President Yasine Armstrong called the meeting to order at 6:04 p.m.

**Action Items:**

**1. Minutes for April 2, 2024 Regular Meeting**

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Yasine Armstrong moved to approve the minutes as presented and the motion was seconded by Kelly Smith. The motion passed unanimously. No further discussion was held on the matter.

**2. BARS**

Olga Atkinson presented BARS;

BAR 2324-0021-I for fund 29102 Increase in the amount of \$9.00

BAR 2324-0023-D for fund 31703

BAR 2324-0025-M for fund 11000/1000 Maintenance

BAR 2324-0026-M for fund 11000/2000 Maintenance

BAR 2324-0027-M for fund 23000/1000 Maintenance

BAR 2324-0028-T for fund 31701

BAR 2324-0029-D for fund 11000

Yasine Armstrong moved to approve the BAR as presented, the motion was seconded by Shawna Perry. The motion passed unanimously.

**3. New Board Members - Tabled.**

Yasine Armstrong moved to table New Board Members discussion. Kelly Smith seconded the motion. The motion passed unanimously.

**4. Audit for FY 2022-2023**

Sidney Gutierrez received one finding: all travel, including hotel stays over \$215.00, must have a leave form signed by a board member.

**5. SGS Budget for FY 2024-24**

Olga Atkinson presented the SGS budget for 2024-2025 school year to the Governing Council. The budget will be presented to Roswell ISD at their Board Meeting on May 13, 2024. Budget was submitted to NMPED, April 17, 2024. Proper public notice of the budget meeting was made. After general discussion of budget details, Shawna Perry moved

to accept the budget as presented. Yasine Armstrong seconded the motion and the budget was approved unanimously.

## **7. Financial Report**

Olga Atkinson provided the monthly financial report, along with the monthly breakdown report. Year-to-date expenditures total \$1,994,053.79. The operational budget year-to-date expenditures are \$1,917,812.66, with encumbrances being \$612,144.89 at the time of reporting.

It is imperative that ESSERs funds be encumbered and expended by the end of the school year.

## **8. Facilities Update**

No facility update for Middle and Elementary.

## **Other Business**

### **New Business**

- (1) \*Financial Committee Report

No report presented

- (2) Principal's Report

Jobs have been posted for elementary teachers.

Sidney Gutierrez received 10 applicants for the assistant principal position.

A report issued by the Department of Education designates SGMS as a School of Excellence.

- (1) **Financial Update**

No update given

- (2) Public Comment

No public comment

Yasine Armstrong moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 7.30 p.m.