

**MINUTES FOR MARCH 5, 2024 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Tuesday, March 5, 2024, at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Yasine Armstrong, Kelly Smith and Michael Taylor were present in person. Shawna Perry was absent. Joe Andreis and Olga Atkinson were present by invitation. Governing Council President Yasine Armstrong called the meeting to order at 6:01 p.m.

Action Items:

1. Minutes for February 13, 2024 Regular Meeting

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Yasine Armstrong moved to approve the minutes as presented and the motion was seconded by Kelly Smith. The motion passed unanimously. No further discussion was held on the matter.

2. BARS

Olga Atkinson presented BARS;

BAR 2324-0018-I for fund 23000 Increase in the amount of \$500.00

BAR 2324-0016-M for fund 11000/1000 Maintenance

BAR 2324-0017-M for fund 11000/2000 Maintenance

Yasine Armstrong moved to approve the BARS as presented, the motion was seconded by Michael Taylor. The motion passed unanimously.

3. 2024/25 School Calendars – Discussion Only.

Sidney Gutierrez's is currently awaiting the ruling on the statute. Once approved, calendars will be created. The proposed start date is August 5, 2024, with the end date set for May 25, 2025.

Staff is in favor of scheduling parent-teacher conferences on Thursdays and Fridays.

4. Budget Preparation Contract.

The contract for Olga Atkinson were initially created based on last year's rates. Mr. Andreis proposed increasing the hourly rate by 3%. Yasine Armstrong moved to approve the consulting agreements with the increased rate, which was seconded by Kelly Smith. The motion passed unanimously.

5. New Board Members.

No other candidates were considered for the board seat. The seat must be filled by the end of FY24.

6. Job description for Assistant Principal.

The job description for the assistant principal position has been uploaded to Sidney's website. Yasine Armstrong will commence promotion and posting of the position on various job sites. Currently, two staff members have applied internally.

7. Financial Report

Olga Atkinson provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$1,516,174.97. It is imperative that ESSERs funds be encumbered and expended by the end of the school year.

8. Facilities Update

Mr. Andreis has received all bids. A meeting has been scheduled with Holloway for March 6, 2024, to discuss facility paint and electrical restoration. Painting, welding, and carpentry work is scheduled to commence. The second visit with POMS has been completed, and 70-75% of the findings have been addressed. However, the exposed ceiling still needs to be fixed. POMS will return at the beginning of the year for further inspection. Additionally, new furniture has been purchased for the middle school.

Other Business

New Business

New Legislator representative Jared Hembree visited Sidney Gutierrez School.

(1) *Financial Committee Report

No report presented

(2) Principal's Report

Sidney currently received a significant increase in insurance premiums.

Two teacher vacancies have been filled.

Spanish will be replaced with STEM.

The Creative Learning contract has been completed and will not be renewed.

Sidney is planning to send teachers to the Charter Conference in Boston in July. Additionally, three teachers, including Mr. Andreis, are exercising their right to retirement.

(1) **Financial Update**

No update given

(2) Public Comment

No public comment

Yasine Armstrong moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 7:58 p.m.

