

**MINUTES FOR MARCH 13, 2022 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, March 13, 2023 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Bill Wolf, Shawna Perry, Michael Taylor and Yasine Armstrong were present in person. Kelly Smith was absent. Joe Andreis, Maria Hernandez and Olga Atkinson were present by invitation. Council President Bill Wolf called the meeting to order at 6:03 p.m.

Action Items:

1. Minutes for February 13, 2023 Regular Meeting

Minutes were reviewed for the regular February Governing Council meeting and accepted as presented. Yasine Armstrong moved to approve the minutes as presented and the motion was seconded by Shawna Perry.

2. BARS

Volha Atkinson presented the BARS;

#004-009-2223-0020-I Fund 11000

Increase BAR in Fund 11000, reflecting February State Equalization Guarantee Budget Adjustments in the amount of \$67,932.57.

RISD #004-009-2223-0128-I Fund 24146

Increase BAR in Fund 24146, in the amount of \$1,800, reflecting carryover FY21-22 & Final Award FY 22-23.

Shawna Perry moved to approve the BARS as presented, the motion was seconded by Yasine Armstrong. The motion passed unanimously.

3. 2023/24 School Calendar – Discussion only

Joseph Andreis proposed to hold parent-teacher conferences differently from RISD. He suggested holding them for two weeks around the report card distribution, which would provide more opportunities to meet with parents. Joseph Andreis also proposed removing half-days for professional development and student engagement. Additionally, the idea of moving early release from Wednesday to Friday is being considered.

According to the legislative update on House Bill 130, the compulsory requirement is 1080 hours and 188 student days. Joseph Andreis plans to release a general draft of the calendar for everyone's preview after April 13th.

4. Budget Preparation Contracts.

The contracts for Maria Hernandez and Olga Atkinson were created based on last year's rates. Yasine Armstrong moved to approve the consulting agreements as presented, and the motion was seconded by Shawna Perry. The motion passed unanimously.

5. Donation of the Ranch Garage 20x20 Tuff Shed. Sidney PTO purchased the turf shed for school storage.

The governing council accepted the donation and add it to the fixed asset list. Yasine Armstrong moved to approve the donation, which was seconded by Shawna Perry. The motion passed unanimously.

6. SGS Naloxine Policy/Medical Cannabis – Discussion only

Naloxone training must be administered by a certified nurse. It has been decided to distribute Naloxone in the Elementary, Library, and Middle School campuses.

Currently, Sidney Gutierrez School does not have a Medical Cannabis policy in place. Therefore, a policy needs to be established, and legal requirements for the policy should be reviewed.

7. SGS Mission Statement - Tabled

Yasine Armstrong moved to table the SGS Mission Statement, Michiael Taylor seconded the motion.

8. Succession Planning – Discussion only

One of the staff members at Sidney Gutierrez School will participate in the Excellence Schools of New Mexico program. Five participants were identified for the program.

Financial Update

Volha Atkinson provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$1,553,989.36. Federal Charter Schools (Fund 24146) and NM Schools COVID19 Testing Program (Fund 28211) grants have been fully expended. GOB Library needs to be encumbered and expended by end of school year.

Facilities Update

There are heating and cooling problems at the Elementary building. Joseph Andreis talked to Rhoads, who is still waiting on parts.

A lighting upgrade will be done in both school buildings.

Joseph Andreis spoke with a construction company that will come in and do all of the groundwork provided by the architectural engineer. The architect originally wanted to do a slab, but due to the framing of the building, including the library and portable, a three-foot boundary can be established. Therefore, the contractors will put up a footing and beam.

Painting needs to be done in the Middle School.

Other Business

New Business

- (1) *Financial Committee Report

No report presented

- (2) Principal's Report

Joe Andreis reported that 250 applications met the requirements of the open enrollment window. Professional development requests are being approved, and field trips are coming up.

- (3) Public Comment

No public present.

Shawna Perry moved to adjourn the meeting. Michael Taylor made the second. The motion passed. The meeting was adjourned at 7:26 p.m.