

**MINUTES FOR JUNE 8, 2020 REGULAR MEETING  
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, June 8, 2020 virtually on the Zoom platform. Governing Council members Bill Wolf, Yasmine Armstrong, Kelly Smith, Michael Taylor and Shawna Perry were present. Joe Andreis and Maria Hernandez were also present. There was no public attendance. Governing Council President Bill Wolf called the meeting to order at 6:06 p.m..

**Action Items:**

**1. Minutes for May 11, 2020 Regular Meeting**

The Governing Council reviewed the presented minutes. Mike Taylor asked to add *or vice versa (hybrid) to #2 of the return to school plan in the Principal's Report*. All present were in favor of the addition. Mike Taylor moved to approve the minutes with the noted addition and the motion was seconded by Yasmine Armstrong. No further discussion was held on the matter.

**2. BARS**

BAR 004-009-1920-0024-M Fund 11000/1000 Maintenance  
BAR 004-009-1920-0025-T Fund 11000/2000 & 4000 Transfer  
BAR 004-009-1920-0026-M Fund 11000/2000 Maintenance  
BAR 004-009-1920-0027-T Fund 11000/4000 Transfer  
BAR 004-009-1920-0028-M Fund 24146/2000 Maintenance  
BAR 004-009-1920-0029-M Fund 29102/1000 Maintenance

Maria Hernandez reviewed the BARS. The maintenance BARS were necessary to transfer budget between line-item accounts within function for budget maintenance and anticipated expenditures. The transfer BARS were necessary for budget transfer between functions for the anticipated expenditures of playground equipment in the 4000 function. Yasmine Armstrong moved to approved all presented BARS. Kelly Smith seconded the motion. The motion passed unanimously.

**Financial Update**

Maria Hernandez provided the monthly Financial Report with the YTD expenditure breakdown. She reported on the preparation of closing the books for the fiscal year, expending all of the awarded Instructional Materials special appropriation, Fund #27109 by the June 30<sup>th</sup> deadline. She also reported the release of School Year 2018-19 Audit with no audit findings.

**Facilities Update**

Joe Andreis updated on the setup of the Elementary facility. Changes in the foundation plans were submitted and approved by the Building Inspector. Electric panel boxes for the modular building arrived and will be inspected by J&G Electric to see if they are usable, alleviating costs. A response from Xcel Energy is pending in regards to service. Water and Sewer connections are in process.

## **Expansion Update**

### **\*Head of School Compensation**

Yasine Armstrong asked the Governing Council to review and compare the Head of School compensation with other State Charters. As the school is expanding the compensation needs to increase with the increased responsibilities of the Head of School being competitive and attractive. It was agreed that the Head of School works more days than a regular Principal, in which compensation is needed.

### **\*Elementary Expansion**

Joe Andreis reported all teachers have been hired, still needing a nurse and an educational assistant. He has reviewed Sidney's vision with the new teachers. Teresa Andreis has been researching curriculum that will align with the Middle School and meeting with the new teachers in regards to classroom needs. Roswell ISD has offered used furniture from Edgewood storage, saving money. Professional Development is being reviewed and considered by all the teachers. An open house/back to school barbeque is being planned for parent/student engagement, only if brick and motor setting is permitted by current State Regulations. School lists will be given to teachers on June 15<sup>th</sup>. Teachers will be contacting parents and students on June 22<sup>nd</sup>. The Elementary Teachers were announced;

Grade K – Teresa Andreis

Grade 1 – Katy Vaz

Grade 2 – pending

Grade 3 – Carolina Edwards

Grade 4 – Cynthia Sanchez

Grade 5 – Ashley Stroud

PE – Steven Nunez

SPED – Crockett Neighbors

Educational Assistant – Soriada Nunez

### **\*2020 School Opening Plan**

Joe Andreis has been on numerous statewide calls involving the Re-entry Task Force. The Re-entry Task Force is very well trained and will be considering the State's case numbers in the re-opening of schools. Mr. Andreis is currently formulating an education plan with the new Elementary School teachers and continuing with the current education plan in place with the Middle School with slight modifications, allowing for more instructional time. Meeting with many Departments at Roswell ISD, having plans in line for the new school year. Sidney was included in the Districts CARES Act funds, still waiting on an actual figure from them. These funds will be used for school technology and PPE, purchasing through CES complying with procurement guidelines. Mr. Andreis will be reaching out to parents in regards to Wi-Fi and technology to assess needs in case of the virtual setting. Three students were enrolled in the incorrect grade for 2020-21, will be contacting parents to resolve the matter.

**Other Business**

**New Business**

Bill Wolf requested at the beginning of the meeting the addition of Governing Council training to the agenda. The Governing Council reviewed the required training hours needed by June 30<sup>th</sup>.

**Principal's Report**

Mr. Andreis acknowledged the great work done by Roswell ISD in achieving zero audit findings for both Sidney and Roswell.

**Public Comment**

No Public Present

Shawna Perry moved to adjourn the meeting. Michael Taylor made the second. The motion passed. The meeting was adjourned at 7:03 p.m..