

**MINUTES FOR JANUARY 11, 2021 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held virtually on the Zoom platform, on Monday, January 11, 2021. Governing Council members Bill Wolf, Michael Taylor, Yasine Armstrong and Shawna Perry were present. Kelly Smith was not present. Joe Andreis and Maria Hernandez were present by invitation. Governing Council President Bill Wolf called the meeting to order at 6:01 p.m..

Action Items:

1. Minutes for December 14, 2020 Regular Meeting

The Governing Council reviewed the presented minutes. Michael Taylor moved to approve the minutes as presented. Yasine Armstrong seconded the motion. The motion passed unanimously.

2. Cumulative Paid Leave – Discussion Only

Joe Andreis discussed Sidney Gutierrez has not needed a cumulative sick leave policy in the past, due to only having four teachers, limited salaries and budget. Every school year sick leave has started at zero. This is not the tendency for most schools. Now with the increase in staff to about 20, it is prudent to investigate and propose a policy for the benefit of staff, in response to a recent incident involving a teacher. A cumulative log would be created and used to record all used sick leave. Unused sick leave would carry over into the next school year, in addition to the new accrued sick leave. This policy would work in conjunction with the sick leave bank. Accrued sick days are budgeted with the contract salaries. Currently unused sick leave is left in the cash balance at the end of the school year, being budgeted in other line items in the new school year. If the policy is approved the unused sick leave balance will be budgeted in its line item from year to year. Joe Andreis recommended the approval of the cumulative paid sick leave policy, allowing staff to accumulate unused sick leave from year to year.

3. Sick Leave Bank – Discussion Only

Joe Andreis discussed the sick leave bank as an opportunity for staff members to donate sick leave to any member in need. Currently other options like FMLA are being utilized to support staff in need. Mr. Andreis recommended moving forward with the discussed policies, with the assistance of Roswell ISD's record keeping and staff assistance. This policy would benefit staff and bring unity within the staff.

Financial Update

Maria Hernandez provided the monthly Financial Report with the expenditures broken down by line items per Elementary and Middle school. Year to date total expenditure is \$1,150,125.77. The Carryover Award for 19-20 CSP grant in the amount of \$65,267.00 has been approved and posted for expenditure.

Facilities Update

Middle School

Joe Andreis reported Fulkerson would be helping regulate the school building's temperature during the next few month's climate changes. Recently the boiler has been turned down to have temperature control in the classrooms. The City of Roswell needs to commit in regards to the HVAC system, since it is a major system of the leased building.

Elementary School

Joe Andreis reported the finalizing security protocols. A doorbell with camera system has been installed and will be used temporarily. Grant funding is being sought to install video cameras for security purposes in the Elementary building. Teachers are preparing for the onset of 5 to 1 ratio, K-3 initiative beginning January 19th.

Other Business

New Business

*Financial Committee Report

No report was presented by the Financial Committee

Principal's Report

Joe Andreis reported the school has lost two students, 1st and 5th grade, due to parent employment. The slots will be filled from the waiting lists. Ms. Stone is recovering from her accident. Mrs. Lawner and Mrs. Olvera are helping with her class during this time. The Public Charter Schools of New Mexico selected Yasine Armstrong as New Mexico's Outstanding Governing Council Member of the Year. Mr. Andreis nominated her in appreciation of all her involvement in the school expansion during the unprecedented time.

Public Comment

No public attended.

Shawna Perry moved to adjourn the meeting. Michael Taylor made the second. The motion passed. The meeting was adjourned at 6:35 p.m..