

**MINUTES FOR FEBRUARY 8, 2021 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held virtually on the Zoom platform, on Monday, February 8, 2021. Governing Council members Bill Wolf, Shawna Perry, Yasine Armstrong, Michael Taylor and Kelly Smith were present. Joe Andreis and Maria Hernandez were present by invitation. Ms. Gazdik, SGMS teacher and Jeremy Sanchez attended as public. Governing Council President Bill Wolf called the meeting to order at 6:02 p.m..

Action Items:

1. Minutes for January 11, 2021 Regular Meeting

The Governing Council reviewed the presented minutes. Yasine Armstrong moved to approve the minutes as presented. Shawna Perry seconded the motion. The motion passed unanimously.

2. BARs

Maria Hernandez presented the following BARs,

BAR #004-009-2021-0023-I, Fund 11000

An increase in FY 20/21 Operational Budget, reflecting the difference between actual cash carryover, \$448,659.38 vs projected cash balance in FY 19/20 \$61,495.00 at the time of operating budget preparation.

BAR #004-009-2021-0024-M, Fund 14000

Maintenance BAR transferring budget between line item accounts within function for budget maintenance and anticipated expenditures.

BAR #004-009-2021-0025-M, Fund 24146/1000 Function

Maintenance BAR transferring budget between line item accounts within 1000 function for budget maintenance and anticipated expenditures.

BAR #004-009-2021-0026-M, Fund 24146/2000 Function

Maintenance BAR transferring budget between line item accounts within 2000 function for budget maintenance and anticipated expenditures.

BAR #004-009-2021-0027-T, Fund 24146 Transfer

Transfer BAR between line item accounts between functions, 2000 to 1000, for anticipated expenditures.

BAR #004-009-2021-0028-I, Fund 29102

An increase in Fund #29102, Private Direct Grants budget in the amount of \$200.00, donation from CRM Discount Awards.

BAR #004-009-2021-0029-I, Fund 11000

An increase in Fund #11000, reflecting the Final Unit Value and Growth Units in the amount of \$1,705,533.20.

Michael Taylor moved to approve the BARs as presented. Kelly Smith seconded the motion. The motion passed unanimously.

3. Inter-Fund Temporary Cash Transfer

Maria Hernandez presented the partial repayment of Inter-fund Temporary Cash Transfer in the amount of \$13,695.14 from Fund #24146 to Fund #11000.

Kelly Smith moved to approve the repayment of Inter-Fund Temporary Cash Transfer. Michael Taylor seconded the motion. The motion passed unanimously.

4. Fixed Assets Donation from SGMS Foundation

Maria Hernandez presented the listing of fixed assets donated by SGMS Foundation. The list consisted of tables, laminator, fireproof file cabinet and grass turf, totaling \$9,647.06. The donated fixed assets have been tagged, recorded and will be inventoried annually. Yasine Armstrong moved to approve the fixed assets donation. Michael Taylor seconded the motion. The motion passed unanimously.

5. Second Reading Cumulative Paid Leave

Joe Andreis discussed the need to establish a policy to rollover unused paid leave from year to year due to the increase in staff. This policy will benefit staff by cumulating paid leave for future use when needed. Yasine Armstrong moved to approve the Cumulative Paid Leave policy. Shawna Perry seconded the motion. The motion passed unanimously.

6. Second Reading Sick Leave Bank

Joe Andreis discussed the need to establish a policy allowing staff to donate unused sick days/hours to another staff member when needed. There are times staff do not have enough accumulated paid leave during unforeseen circumstances. This policy would help staff when needed. The attorney will review both policies to ensure compliance.

Kelly Smith moved to approve the Sick Leave Bank. Yasine Armstrong seconded the motion. The motion passed unanimously.

7. Hybrid Learning Model- Discussion Only

Joe Andreis reported February 8, 2021 as being the first full day of in person learning at SGMS. The approved hybrid-learning model follows the Governor's health orders, PED and Department of Health. The Governing Council is greatly appreciated for being proactive during the unprecedented time allowing the reopening of SGMS when allowed by the Governor's order meeting all required certifications. Yasine Armstrong noted SGMS as being the first public school opening under the hybrid model, due to Joe Andreis' leadership and staff.

Financial Update

Maria Hernandez provided the monthly Financial Report with the expenditures broken down by line items per Elementary and Middle school. Year to date total expenditures are \$1,213,613.58. The first quarter lease assistance reimbursement has been received in the amount of \$7,549.50 for the Middle School.

Facilities Update

Elementary School

Joe Andreis reported the need of a digital surveillance system with a mechanized door for the Elementary School. This system will be placed in the north entrance of the Elementary School building. Modification to the Kindergarten classroom following the original blue prints is being reviewed, to allow space for the SPED room. Currently the SPED room occupies a classroom, which may be used for Art/Music or STEAM. Preparation for Phase II of the playground is also being considered. This phase will be the installation of the purchased turf. A Ruidoso company has been onsite reviewing the grounds.

Middle School

Joe Andreis reported on the track on the Middle School grounds. The project has been supported by local parent's time and use of heavy equipment. Crushed gravel was donated by a local business. The track will be used for physical education activities, Walking Wednesday's and family use. Fencing is being considered for security.

Other Business

New Business

***Financial Committee Report**

No report was presented by the Financial Committee

***Calder Foundation**

Yasine Armstrong reported the Calder Foundation being interested in supporting a Summer STEM Institute provided by SGMS faculty. The program will be open to SGMS families first, then open to other community families. If funding is granted, it will be used for teacher salaries during the program and maybe provide scholarships for students to attend the summer program.

Principal's Report

Joe Andreis reported February 8, 2021 as being the first day of in person learning at SGMS. Everything went smooth. Morning drop off ran 9 minutes too long, but will be working on shortening the time. A two-lane system has been setup (K-2 and 3-5). Student temperatures and safety questions are done before the students disembark the vehicle. Pick up ran from 3 pm to 3:21 pm. Every family is assigned a number for pickup, which is used in an app to release students as they are being picked up.

Mr. Andreis received an email from Mr. Gottlieb in regards to the District applying for the second round of ESSER funds for COVID related expenditures, flowing some funding to SGMS. SGMS received a portion of the first round of the ESSER funds.

Mr. Andreis submitted a waiver for SPED students with IEP's that need to be on campus all 4 days of the week in order to avoid affecting the 50% rule, a response is pending.

Mr. Andreis reported no in person learning is done on Wednesday's, due to deep cleaning of the facility. Remote learning is conducted on this day, making a full 5 day week of learning.

Mr. Andreis submitted the Structured Literacy Plan on January 8th. SGMS received approval of the hybrid plan.

He concluded with staff and families being very excited in returning to the classroom.

The Governing Council thanked all the teachers for their commitment and efforts in achieving the School's in person learning.

Public Comment

Jessica Gazdik, SGMS Science Teacher, thanked the Governing Council for their guidance and support in letting the teachers do their job to the best of their ability. Along with all other Middle School teachers, they feel blessed and lucky for having them as a Governing Council and proud to work at SGMS. They are excited for having students back and thankful for Joe Andreis' support.

Shawna Perry moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 6:48 p.m..