

**MINUTES FOR AUGUST 9, 2021 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, August 9, 2021 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Bill Wolf, Kelly Smith, Shawna Perry and Yasmine Armstrong were present in person. Governing Council member Michael Taylor was not present. Joe Andreis and Maria Hernandez were present by invitation. Governing Council President Bill Wolf called the meeting to order at 6:08 p.m..

Action Items:

1. Minutes for July 12, 2021 Regular Meeting

Minutes were reviewed and accepted as presented. Kelly Smith moved to approve the minutes and the motion was seconded by Yasmine Armstrong. The motion passed unanimously. No further discussion was held on the matter.

2. 2020-2021 End of Year Maintenance BARS

Maria Hernandez presented and discussed BARS;
004-009-2021-0044-M Fund 11000/1000 Function
004-009-2021-0045-M Fund 11000/2000 Function
004-009-2021-0046-M Fund 24146/1000 Function
004-009-2021-0047-M Fund 24146/2000 Function

All BARS were end of year account maintenance BARS within function per SGMS Governing Council approval on May 10, 2021. Shawna Perry moved to accept the BARS, the motion was seconded by Kelly Smith. The motion passed unanimously.

3. 2021-2022 BARS

Maria Hernandez presented and discussed BARS;

#004-009-2122-001-I Fund 11000

An increase BAR in Fund #11000, reflecting SEG adjustment due to ELTP program in the amount of \$64,392.32.

#004-009-2122-0002-IB Fund 24146

Initial budget in Fund #24146, Federal Charter Schools, in the amount of \$13,649.00 for FY 21-22.

Yasmine Armstrong moved to accept the BARS, the motion was seconded by Kelly Smith. The motion passed unanimously.

4. Partial Repayment of Inter-Fund Temporary Cash Transfer

Maria Hernandez presented the Partial Repayment of Inter-Fund Temporary Cash Transfer from Fund #24146 Federal Charter Schools (CSP Award) to #11000 Operational in the amount of \$6,309.71. Kelly Smith moved to approve the Partial Repayment of Inter-Fund Temporary Cash Transfer. Shawna Perry seconded the motion. The motion passed unanimously.

5. SGMS Fixed Asset Listing 06/30/2021

Maria Hernandez presented the fixed asset listing ending 6/30/2021. Fixed assets totaled \$228,765.14 for Fiscal Year 20-21. Shawna Perry moved to approve the Fixed Asset Listing. Kelly Smith seconded the motion. The motion passed unanimously.

6. SGMS 21-22 Salary Schedules

Maria Hernandez presented the revised 21-22 Salary Schedules. Joe Andreis discussed the need of the revisions in order to retain current staff and attract future applicants when needed. The schedules are based on 190 work days, except for 242 day staff plus the additional \$1,000.00, based on current RISD salary schedules. Yasmine Armstrong moved to approve the revised 21-22 Salary Schedules. The motion was seconded by Kelly Smith. The motion passed unanimously.

7. New PED Guidelines – Discussion Only

Joe Andreis reported on a guidebook drafted by the attorney, Patty Matthews. The guidebook compiled the current statutes, health orders and OSHA requirements, outlining the School's requirements and policy enforcements.

Financial Update

Maria Hernandez provided the monthly Financial Report. Year to date expenditures total \$56,365.68.

Facilities Update

Joe Andreis has received the proposal for the Elementary playground project in the amount of \$340,000.00. The proposal is being reviewed by Jeremy Sanchez at RISD. The project will be divided into 2 phases, playground and outdoor classroom space. The project will be funded by Operational and ESSER II funds. Mr. Andreis reported the City of Roswell hired a Fulkerson's subcontractor to help in cooling the Middle School building. They have opened a flow valve, allowing chilled water, decreasing the temperature in the building. MERV13 filters were replaced in the Elementary building. The Elementary building leaks have been repaired by Mobilease. The RISD maintenance department installed the dividing wall between the Kindergarten and SPED rooms, as approved by the State. Quality Janitorial is sanitizing the school buildings twice a week.

Other Business

New Business

(1) Financial Committee Report

No financial report was presented.

The Governing Council reviewed prospective dates for the upcoming Governing Council Workshop.

(2) Principal's Report

Joe Andreis reported needing two students in the Elementary school, the Middle school is full. The vacancies will be filled soon, meeting the reporting deadline. SGMS will be focusing on closing the learning gaps, bringing students to proficiency. The school is currently waiting on guidance in regards to volunteers. Volunteers are needed in helping students during lunch time.

(3) Public Comment

No Public Comment.

Shawna Perry moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 7:36 p.m..