

**MINUTES FOR AUGUST 8, 2022 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, August 8, 2022 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Bill Wolf, Yasmine Armstrong, Shawna Perry, Kelly Smith and Michael Taylor were present in person. Joe Andreis and Maria Hernandez were present by invitation. Council President Bill Wolf called the meeting to order at 6:13 p.m.

Action Items:

1. Minutes for July 11, 2022 Regular Meeting

Minutes were reviewed for the regular July Governing Council meeting and accepted as presented. Kelly Smith moved to approve the minutes as presented and the motion was seconded by Shawna Perry.

2. 2021-2022 End of Year Maintenance BARS

Maria Hernandez presented BARS;

#004-009-2122-0038-M Fund 11000/Function 1000

#004-009-2122-0039-M Fund 11000/Function 2000

#004-009-2122-0040-M Fund 24146/Function 1000

#004-009-2122-0041-M Fund 28211/Function 2000

All BARS were end of year account maintenance within function per SGS Governing Council approval on May 9, 2022. Yasmine Armstrong moved to accept the BARS, seconded by Shawna Perry. The motion passed unanimously.

3. 2022-2023 BARS

Maria Hernandez presented BAR #004-009-2223-0001-I for Fund 11000, Operational. This BAR reflects FY 22-23 July SEG budget increase in the amount of \$41,537.00. BAR #004-009-2223-0002-I for Fund 23000, Non-Instructional Support. This BAR reflects an increase in the amount of \$233.88, receipt of Spring 2022 school photography commission. Yasmine Armstrong moved to approve the BARs as presented, the motion was seconded by Michael Taylor. The motion passed unanimously.

4. 2021-22 Inter-fund Temporary Cash Transfer

Maria Hernandez presented the Inter-Fund temporary cash transfer from Fund #11000 Operational to Fund #24146 Federal Charter Schools (CSP Award) in the amount of \$30,255.89. This is a temporary cash transfer awaiting CSP reimbursement. Shawna Perry moved to approve the Inter-Fund temporary cash transfer. Yasmine Armstrong seconded the motion. The motion passed unanimously.

5. 2021-2022 Partial Repayment of Inter-fund Temporary Cash Transfer

Maria Hernandez presented the repayment of Inter-Fund temporary cash transfers from Fund # 28211 DOH COVID19 Testing award in the amount of \$995.47 back to Fund #11000 Operational. Mike Taylor moved to approve the repayment of Inter-Fund temporary cash transfer. The motion was seconded by Yasmine Armstrong. The motion passed unanimously.

6. SGS Fixed Asset Listing 6/30/2022

Maria Hernandez presented the fixed asset listing ending 6/30/2022. Fixed assets totaled \$743,668.20 for fiscal year ending 2021-2022. Yasine Armstrong moved to approve the Fixed Asset Listing. Kelly Smith seconded the motion. The motion passed unanimously.

7. SGS 22-23 Addenda Schedule

The Governing Council was presented with the revised 22-23 Addenda Schedule. The new addenda 1050 Hard to Fill Position Incentive, up to \$5,000, will be used to attract prospective candidates for vacant teaching positions at SGS. The increment will be offered and included in the new hire's contract. Mr. Andreis reported the current SPED teacher vacancy is being filled by a long-term sub, who is a retired, certified SPED teacher. Also, a reading specialist and interventionist, Christy Surgett, has been contracted. She will be working with the more severe cases and continue to work with an identified non reading student. He also reported on another contracted service for the writing of IEP's. Michael Taylor moved to approve the Hard to Fill Position Incentive and the motion was seconded by Kelly Smith. The motion passed unanimously. No further discussion was held on the matter.

8. Student Success Handbook – Second Reading

Joe Andreis presented and discussed the final copy of the SGS Student Success Handbook. The student success handbook has also been reviewed by staff members and ties to current Governing Council policies. Upon approval it will be posted on the school website. The Governing Council and Administrative policies and procedures are still being updated. Yasine Armstrong moved to approve the Student Success Handbook, the motion was seconded by Shawna Perry. The motion passed unanimously.

Financial Update

Maria Hernandez presented the financial report as of August 10, 2022. The year to date expenditures are \$94,624.03. Final expenditures are being processed for fund 24146, CSP award. The expenditure breakdown sheet was also presented.

Facilities Update

Joe Andreis reported on receiving the preliminary drawings of Phase II of the outdoor classroom, walking track. Portable buildings have also been looked at for the school library and storage that will be available at the District later next year. There is a double wide portable which will accommodate the library. The Engineer has been contacted regarding the site plans, placing the doublewide portable between both school buildings. A 20x20 storage shed has been purchased for immediate Elementary needs. The fencing will be moved to go around the the storage shed. Federal funds will be used for the storage shed foundation. Working on the intercom and video system for the school buildings. Jeremy Sanchez is helping with the placement of a security vestibule and new electronic door system in the Elementary building, increasing security and safety.

Yasine Armstrong reported SGS will be receiving the first STEM lab, courtesy of the Calverton Junior Foundation. They will be outfitting the school with all the needed equipment for grades K thru 8. A curriculum database is also included and teacher training will be provided in October. Their goal is to integrate their lab with the school's current classroom curriculum. SGS will be the first school at RISD to receive the STEM lab, which will be elevating the school's excellence.

Other Business

New Business

(1) *Financial Committee Report

No report presented

(2) *School Website

Mr. Andreis has revamped the website with specific types of information ranging from procedural information, lunch menus, school calendar, school activities and Governing Council information. The website is very user friendly and expanding usage and combines both school campuses.

(3) Governing Council Training will be provided and recorded by Yasmine Armstrong. Kelly Callahan will be used for training resources.

(4) Principal's Report

Joe Andreis recognized Bill and Caroline Martin, student parents, for all their help from school grounds/parking lot cleaning to building and installing shelving. Mr. Andreis reported that SGS will be reviewing teacher salary schedules upon the approval of RISD's 22-23 teacher salary schedules. Staff contracts are pending the salary schedule review. Student test results will be ready by August 26th instead of October per PED email.

Shawna Perry moved to adjourn the meeting. Michael Taylor made the second. The motion passed. The meeting was adjourned at 7:28 p.m..