

**MINUTES FOR AUGUST 7, 2023 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday August 7, 2023 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members, Michael Taylor, Yasmine Armstrong and Kelly Smith were present in person. Shawna Perry was absent. Olga Atkinson and Joseph Andreis were present by invitation. Yasmine Armstrong called the meeting to order at 6:01 p.m.

Action Items:

1. Minutes for July 10, 2023 Regular Meeting

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Kelly Smith moved to approve the minutes as presented and the motion was seconded by Yasmine Armstrong.

2. BARS

Olga Atkinson presented 2022-2023 End of Year Maintenance BARS;

#004-2223-0035-M Fund 11000

#004-2223-0036-M Fund 11000

#004-2223-0037-M Fund 11000

#004-2223-0038-M Fund 11000

All BARS were end of year account maintenance BARS within function per SGMS Governing Council approval on May 8, 2023. Yasmine Armstrong moved to approve the BARS as presented, the motion was seconded by Kelly Smith. The motion passed unanimously.

3. 2023-2024 Lease Assistance Applications.

Olga Atkinson presented the 2023-2024 Lease Assistance Applications. Two applications will be submitted on August 17, 2023, Roswell Industrial Air Center and Mobilease. Yasmine Armstrong moved to approve the Lease Assistance Applications, the motion was seconded by Kelly Smith. The motion passed unanimously.

4. 2022-2023 Inter-Fund Temporary Cash Transfer

Olga Atkinson presented the Inter-Fund Temporary Cash Transfer from Fund #11000 Operational to #24146 Federal Charter Schools (CSP Award) in the amount of \$1,800. This is a temporary cash transfer awaiting CSP reimbursement. Kelly Smith moved to approve Inter-Fund Temporary Cash Transfer. Yasmine Armstrong seconded the motion. The motion passed unanimously.

5. SGMS Fixed Asset Listing 06/30/2021

Olga Atkinson presented the fixed asset listing ending 6/30/2023. Fixed assets totaled \$754,003.20 for Fiscal Year 22-23. Olga Atkinson presented a statement of unusable equipment taken out of service totaled \$6,446.28. Olga Atkinson presented a statement of removal of licensed software from computer systems taken out of service totaled \$20,691.45. Yasmine Armstrong moved to approve the Fixed Asset Listing. Michael Taylor seconded the motion. The motion passed unanimously.

6. SGS 23-24 Addenda Schedule

Olga Atkinson presented 22-23 Salary Schedules. The schedules are based on 190 work days, except for 242 day staff plus the additional \$1,000.00, based on current RISD salary schedules. Michael Taylor moved to approve 23-24 Addenda. The motion was seconded by Kelly Smith. The motion passed unanimously.

Financial Update

Olga Atkinson provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$21,985.42. Fund 27107 GOB Library funds need to be expended this fiscal year for library books.

Facilities Update

The crew was hired to perform landscaping work. Joseph Andreis is currently seeking a new construction team that can finalize the outdoor classroom project. PVT has successfully completed the installation of cameras with both visual and audio capabilities. The company will soon be arriving to install privacy screens for the windows. As of now, the library delivery is still pending, and the building remains located at Mesa School.

Other Business

New Business

- (1) *Financial Committee Report
No report presented
- (2) Principal's Report
Sidney School has received donated books from other schools. Enrollment has reached its maximum capacity.
- (3) Public Comment
No public present.

Yasine Armstrong moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 7:00 p.m.