

**MINUTES FOR AUGUST 6, 2024 REGULAR MEETING  
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, August 6, 2024 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Kelly Smith, Michael Taylor and Yasmine Armstrong were present in person. Shawna Perry was absent. Joe Andreis and Olga Atkinson were present by invitation. Yasmine Armstrong called the meeting to order at 6:00 p.m.

**Action Items:**

1. Ms. Armstrong proposed a motion to move public comments after the approval of the Minutes for July 2, 2024. The motion was approved by Kelly Smith and seconded by Michael Taylor. The motion passed unanimously.

**2. Minutes for July 2, 2024 Regular Meeting**

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Kelly Smith moved to approve the minutes as presented and the motion was seconded by Michael Taylor.

**3. Public comment:** Mr. Jeremy Sanchez presented a spreadsheet of schools eligible for PSCOC Capital Funding Programs. Sidney Gutierrez is eligible for Systems-Based funding (top 300 schools), which includes roof, electrical, drainage, etc. A maintenance plan needs to be in place for the application.

**4. 2024-2025 BARS**

Volha Atkinson presented decrease BAR:

BAR #2425-0001-D in GOB Library Fund 27107

BAR was moved to approve by Kelly Smith, seconded by Michael Taylor. The motion passed unanimously.

**5. Olga Atkinson presented 2023-2024 End of Year Maintenance BARS;**

#2324-0032-M Fund 11000

#2324-0033-M Fund 27109

All BARS were end of year account maintenance BARS within function per SGMS Governing Council approval on July 2, 2024. Kelly Smith moved to approve the BARS as presented, the motion was seconded by Michael Taylor. The motion passed unanimously.

**6. 2024-2025 Lease Assistance Applications.**

Olga Atkinson presented the 2024-2025 Lease Assistance Applications. Two applications will be submitted on August 15, 2024, Roswell Industrial Air Center and Mobilease. Yasmine Armstrong moved to approve the Lease Assistance Applications, the motion was seconded by Kelly Smith. The motion passed unanimously.

**7. SGS Fixed Asset Listing 6/30/2024**

Olga Atkinson presented the fixed asset listing ending 6/30/2024. Fixed assets totaled \$754,003.20 for Fiscal Year 23-24. Yasmine Armstrong moved to approve the Fixed Asset Listing. Michael Taylor seconded the motion. The motion passed unanimously.

## **8. SGS 24-25 Addenda Schedule.**

Salary schedules were presented to the board. Mr. Andreis revised 1050 Hard to Fill Position. Mr. Andreis proposed to increase the amount from \$5,000 to \$15,000. Yasine Armstrong moved to approve the Addenda Schedule with revised amount for hard to fill position, the motion was seconded by Kelly Smith. The motion passed unanimously.

## **9. New Board Members**

The Board is interested in having a diverse membership, therefore the new member should not be a parent from Sidney Gutierrez but someone who is interested in the school. Ms. Kelly Smith proposed reaching out to a potential candidate for the board member position.

## **Facilities Update**

The Eastern University facility is currently being used due to HVAC issues in the Middle School building. Logistically, the new facility is working well. Eastern University has allowed Sidney to use the space until August 19, 2024, with the possibility of an extension if necessary.

The Storybook Trail is completed. The library building has been delivered but has not yet been secured. Installation of the HVAC is scheduled to begin on August 12, 2024. The piping needs to be checked prior to the HVAC installation.

Mulch has arrived and is being distributed around the perimeter by staff and parents.

## **Other Business**

### **New Business**

(1) \*Financial Committee Report

No report presented

(2) Principal's Report

Onboarding was not completed for Sidney's returning staff.

The 7th-grade teacher position has not been filled.

(3) Public Comment

Mr. Jeremy Sanchez presented a spreadsheet of schools eligible for PSCOC Capital Funding Programs. Sidney Gutierrez is eligible for Systems-Based funding (top 300 schools), which includes roof, electrical, drainage, etc. A maintenance plan needs to be in place for the application.

Yasine Armstrong moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 7:30 p.m.