

## **AGENDA FOR DECEMBER 12, 2022 REGULAR MEETING SIDNEY GUTIERREZ SCHOOL**

The Regular Meeting of the Governing Council of the Sidney Gutierrez School will be held on Monday, December 12, 2022 at 6:00 pm, at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard Roswell, NM. The purpose of the meeting will be to address regular business, including:

### **Action Items**

- (1) Minutes for November 14, 2022 Regular Meeting – Discuss/Vote
- (2) BARS – Discuss/Vote
  - BAR #004-009-2223-0012-M Fund 11000/1000 Maintenance
  - BAR #004-009-2223-0013-M Fund 11000/2000 Maintenance
  - BAR #004-009-2223-0014-I Fund 29102 Increase
  - BAR #004-009-2223-0015-M Fund 28211 Maintenance
- (3) SGS Mission Statement – Discuss/Vote

### **Updates**

- (1) Financial Update
- (2) Facilities Update

### **Other Business**

- (1) New Business
  - \*Financial Committee Report
- (2) Principal's Report
- (3) Public Comment

### **Adjournment**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the School at 347-9703 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the School at 347-9703 if a summary or other type of accessible format is needed.

**MINUTES FOR NOVEMBER 14, 2022 REGULAR MEETING  
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, November 14, 2022 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Bill Wolf, Shawna Perry and Michael Taylor were present in person. Kelly Smith and Joe Andreis were present by telephone. Yasmine Armstrong was absent. Maria Hernandez and Olga Atkinson were present by invitation. Council President Bill Wolf called the meeting to order at 6:01 p.m.

**Action Items:**

**1. Minutes for October 10, 2022 Regular Meeting**

Minutes were reviewed for the regular October Governing Council meeting and accepted as presented. Michael Taylor moved to approve the minutes as presented and the motion was seconded by Kelly Smith.

**2. BARS**

Maria Hernandez presented the BARs;

**#004-009-2223-0010-M Fund 23000/1000 Maintenance**

Maintenance BAR in Fund 23000, transferring budget between line-item accounts within function for anticipated expenditures

**#004-009-2223-0011-M Fund 31200 22-23 Lease Assistance Award**

Initial budget for FY 22-23 Sidney Gutierrez Lease Assistance Award in the amount of \$41,820.00 for Middle School and \$105,620.00 for the Elementary School, totaling \$147,440.00.

Shawna Perry moved to approve the BARs as presented, the motion was seconded by Michael Taylor. The motion passed unanimously.

**3. 2022-23 Inter-fund Temporary Cash Transfer**

Maria Hernandez presented the Inter-fund Temporary Cash Transfer, reflecting repayments of funds from Funds 24146 and 28211 back to operational fund 11000.

Shawna Perry moved to approve the Inter-fund Temporary Cash Transfer as presented, Kelly Smith seconded the motion. The motion passed unanimously.

**4. STEM Center Donation**

Maria Hernandez recommended the approval of the STEM Center donation to Sidney Gutierrez from the Ripken Foundation in the amount of \$8,712.00. The supply asset donation included beebots, ozobot, 3D printer, drones, chromebooks, storage carts and workbench, which have been tagged and will be inventoried annually.

Michael Taylor moved to approve the STEM Center Donation . Shawna Perry seconded the motion. The motion passed unanimously.

**5. Election of Officers**

Michael Taylor moved to keep the slate of officers as is. Shawna Perry seconded the motion. The motion passed unanimously.

President – Bill Wolf

Vice President – Yasmine Armstrong

Secretary – Shawna Perry

Members – Michael Taylor, Kelly Smith

**6. Open Enrollment Notice for School Year 2023-2024**

The Governing Council recommended to notice the Open Enrollment, December 16 and 18, 2022 and January 6 and 8, 2023. Open enrollment will be held February 13 thru March 3, 2023. Michael Taylor moved to approve February 13 thru March 3, 2023 as open enrollment period. Shawna Perry seconded the motion. The motion passed unanimously.

**7. Lottery Date for School Year 2023-2024**

The Governing Council agreed to hold the 2023-2024 SGMS membership selection at the regular Governing Council meeting scheduled April 10, 2023. Shawna Perry moved to approve the date of April 10, 2023, the motion was seconded by Kelly Smith. The motion passed unanimously.

**8. SGS Mission Statement - Tabled**

Michael Taylor moved to table the SGS Mission Statement until December's meeting. Shawna Perry seconded the motion.

**Financial Update**

Maria Hernandez provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$768,054.32. Federal Charter Schools (Fund 24146) and NM Schools COVID19 Testing Program (Fund 28211) grants have been fully expended. GOB Library needs to be encumbered and expended by end of school year.

**Facilities Update**

Joe Andreis has met with Jeremy Sanchez and Yasmine Armstrong regarding 2 possible PSFA portables. They are anticipated to be installed and available for use by the next school year. Final completion of Phase I of the Elementary playground is in process, installation of trash cans and benches. Phase II, walking track and outdoor classrooms, is starting. Foundation has purchased a storage shed for school supplies storage, waiting on the slab to be laid. Security cameras have been installed at the Elementary building. There were also heating and cooling problems at the Elementary building. Vents and ductwork were disconnected. The bill will be forwarded to Mobillease for payment. CES has been paid for half of the HVAC project at the Middle School, which is still ongoing. There has also been minor plumbing issues at the Middle School.

**Other Business**

**New Business**

- (1) \*Financial Committee Report  
No report presented
- (2) Principal's Report  
Joe Andreis reported enrollment is full. STEM lab dedication went very well.  
Working thru finals and report cards.
- (3) Public Comment  
No public present.

Shawna Perry moved to adjourn the meeting. Michael Taylor made the second. The motion passed. The meeting was adjourned at 6:26 p.m..