

## **AGENDA FOR JANUARY 16, 2024 REGULAR MEETING SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council of the Sidney Gutierrez Middle School will be held on Tuesday, January 16, 2024 at 6:00 pm, at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard Roswell, NM. The purpose of the meeting will be to address regular business, including:

### **Action Items**

- (1) Minutes for December 5, 2023 Regular Meeting – Discuss/Vote
- (2) BAR 2324-0007-M for fund 11000/1000 Maintenance  
BAR 2324-008-M for fund 11000/2000 Maintenance  
BAR 2324-0009-I for fund 23000 Increase  
BAR 2324-0010-I for fund 31200 Increase
- (3) Sidney Gutierrez School Health Related Policies – Second reading

### **Updates**

- (1) Financial Update
- (2) Facilities Update

### **Other Business**

- (1) New Business  
\*Financial Committee Report
- (2) Principal's Report
- (3) Public Comment

### **Adjournment**

Sidney Gutierrez Middle School Governing Council reserves the right to take action on any or all business items.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the School at 347-9703 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the School at 347-9703 if a summary or other type of accessible format is needed.

# AGENDA FOR JANUARY 16, 2024 GC RETREAT

## Board Succession Planning Template

Succession Planning Requirements	Do We Have Everything We Need?	What Do We Need to Create?	Notes
<ul style="list-style-type: none"> <li>• What position is being filled:                             <ul style="list-style-type: none"> <li>• What skills are needed?</li> <li>• Is this a committee role?</li> <li>• Do we have a job description?</li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li>• Responsibility documents                             <ul style="list-style-type: none"> <li>• Conflict of interest guidelines</li> <li>• Code of conduct</li> <li>• Board committee role(s) description(s)</li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li>• Director Onboarding                             <ul style="list-style-type: none"> <li>• Onboarding guidelines/process</li> <li>• Do we assign a board mentor?</li> <li>• Who do we need to schedule meetings for?</li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li>• Planning for future succession needs                             <ul style="list-style-type: none"> <li>• Organizational expertise</li> <li>• Community/issue knowledge</li> <li>• Reputation</li> <li>• Commitment to goals</li> <li>• Global expertise?</li> </ul> </li> </ul>			
<ul style="list-style-type: none"> <li>• Recruitment plan                             <ul style="list-style-type: none"> <li>• Is diversity part of our plan?</li> <li>• Do we have a clear idea of what vacancies may open up?</li> <li>• Do we have a wish list of candidates for when vacancies do arise?</li> <li>• Do we have any skill weaknesses currently?</li> <li>• How can we better fill our committees?</li> <li>• Desirable recruitment package?</li> </ul> </li> </ul>			