

**MINUTES FOR FEBRUARY 7, 2022 REGULAR MEETING
SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, February 7, 2022 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard, Roswell, NM 88201. Governing Council members Bill Wolf, Kelly Smith and Michael Taylor were present in person. Governing Council members Yasmine Armstrong was present by telephone. Governing Council member Shawna Perry was absent. Joe Andreis and Maria Hernandez were present by invitation. Governing Council President Bill Wolf called the meeting to order at 6:03 p.m.

Action Items:

1. Minutes for January 10, 2022 Regular Meeting

Minutes were reviewed for the regular Governing Council meeting and accepted as presented. Yasmine Armstrong moved to approve the minutes as presented and the motion was seconded by Kelly Smith. The motion passed unanimously. No further discussion was held on the matter.

2. BARS

Maria Hernandez presented and discussed BARs;

#004-009-2122-0015-I Fund 31703 SB-9 State Match

BAR #004-009-2122-0015-I, budget increase in Fund 31703 SB-9 State Match, reflecting FY 22 award in the amount of \$8,027.73.

#004-009-2122-0016-I Fund 11000 Operational

BAR #004-009-2122-0016-I, budget increase in Fund #11000, reflecting FY 21-22 final unit value based on 40D. Final SEG amount of \$1,822,296.44 less approved budget \$1,820,346.25, totaling \$1,950.19.

#004-009-2122-017-M Fund 11000/1000 Operational

Maintenance BAR in the 1000 function in Fund #11000 for budget transfer between line-item accounts within function for budget maintenance and anticipated expenditures.

#004-009-2122-0018-T Fund 11000/1000 Operational

Budget transfer between line-item accounts between functions, 1000 to 4000, for anticipated expenditures.

#004-009-2122-0019-M Fund 11000/2000 Operational

Maintenance BAR in the 2000 function in Fund #11000 for budget transfer between line-item accounts within function for budget maintenance and anticipated expenditures.

#004-009-2122-0020-T Fund 11000/2000 Operational

Budget transfer between line-item accounts between functions, 2000 to 4000, for anticipated expenditures.

#004-009-2122-0021-IB Fund 24316 ESSER II Air Quality

BAR #004-009-2122-0021-IB will be generated upon approval of RISD Board on Tuesday, February 8, 2022 of BAR #004-000-2122-0097-M. This will generate the initial BAR for SGMS award in the amount of \$3,131.00.

#004-009-2122-0022-I Fund 24316 ESSER II Air Quality

BAR #009-2122-0022-I will be generated upon approval of RISD Board on Tuesday, February 8, 2022 of BAR #004-000-2122-0098-I. This will generate the increase BAR for SGMS for the final award in the amount of \$3,116.00.

Michael Taylor moved to approve the BARS as presented, the motion was seconded by Kelly Smith. The motion passed unanimously.

3. Inter-Fund Temporary Cash Transfer

Maria Hernandez presented the inter-fund temporary cash transfer of \$105.00 from Fund #11000 to Fund #24146, for second quarter reporting. The transfer will be reversed upon receipt of reimbursement of Fund 24146 RfRs. Michael Taylor moved to approve the inter-fund temporary cash transfer. Kelly Smith seconded the motion. The motion passed unanimously.

4. HB 43 Anti-Racism Plan – Second Reading (Action Item Tabled)

The Governing Council decided to table the matter as Shawna Perry was absent. Michael Taylor moved to table the HB 43 Anti-Racism Plan until the next Governing Council meeting. Kelly Smith seconded the motion. The motion passed unanimously.

Financial Update

Maria Hernandez provided the monthly Financial Report, along with the monthly breakdown report. Year to date expenditures total \$1,457,930.41. The unencumbered operational balance is \$323,663.10.

Facilities Update

Joe Andreis reported some plumbing issues due to the freeze and have been fixed. Still waiting on playground stripping. It has been set back due to inclement weather. Looking at the second phase of the walking track at the Middle School. Part of the expenditure will be outdoor classroom space funded by ESSER funds. The remaining will be funded by operational. SGMS has received notice from the City of Roswell on the HVAC system renovation approval. Mr. Andreis has requested a timeline in hopes to stay ahead of upcoming warm weather. Transmitters and receivers have been installed for the wireless system control, which will be working in conjunction of currently working functions and replacing what is not functioning. Both schools are up to date and compliant on filters and blowers. All filters have been replaced and systems checked. The Elementary building is settling, causing cracks in the floor. RISD is helping assess the problem and fix the cracks which are trip hazards. They have suggested contacting the landlord to help fix the problem. It seems the tiles need more adhesive. Mr. Andreis has met with Jeremy Sanchez, RISD construction coordinator, who has assessed the ramp for the Elementary school. RISD has assessed ADA compliance and design plan. Joel Smith has drawn the preliminary plans for the ramp.

Preliminary design for the cameras has been received thru J and G Electric. The cameras will be recording on a weekly continuous feed. The projected cost will be \$35,000 to \$50,000. An intercom system has been quoted at a cost of \$25,000 to \$30,000. Both systems are need for security purposes.

Other Business

New Business

(1) *Financial Committee Report

No report presented

*Budget Preparation Committee

Discussion over the need to start forming the budget preparation committee for next school year's budget. The committee will consist of at least a parent, staff member, Governing Council member, Principal and Business Manager.

*Governing Training is pending. Governing Council will be coordinating a 1-day training session for members.

(2) Principal's Report

Joe Andreis presented SGMS achievement summary, which compares beginning and middle of year testing. Scores are compared between RISD and State in three different areas, Reading, Language and Math. Proficiency scores were reviewed. SGMS students are being assessed and encouraged to participate in the Extended Learning time program in grades 1 to 2 for the upcoming summer. This program will benefit students in bringing them up to grade level. SGMS is assessing different types of students, changing demographics, increasing staff awareness to help bring students meet their needs. SGMS is ready for this year's lottery, with redesigning the application. Application will no longer require the submission of student addresses.

(3) Public Comment

No Public Comment

Yasine Armstrong moved to adjourn the meeting. Kelly Smith made the second. The motion passed. The meeting was adjourned at 7:25 p.m..