**MINUTES FOR FEBRUARY 10, 2020 REGULAR MEETING**

**SIDNEY GUTIERREZ MIDDLE SCHOOL**

The Regular Meeting of the Governing Council was held on Monday, February 10, 2020 at the Anderson Museum of Contemporary Art, located at 409 East College Boulevard in Roswell, NM 88201. Governing Council members Bill Wolf, Yasine Armstrong, Shawna Perry and Kelly Smith were present in person. Michael Taylor was not present. Joe Andreis and Maria Hernandez were present by invitation. President Bill Wolf called the meeting to order at 6:02 p.m..

**Action Items:**

1. **Minutes for January 13, 2020 Regular Meeting**

Minutes were reviewed. The amendment of action item number 6 was requested to read as “It was recommended spending money in the classroom in exchange for excellence in teaching.” Yasine Armstrong moved to approve the minutes with the amendment. Shawna Perry seconded the motion. The motion passed unanimously. No further discussion was held on the matter.

1. **Minutes for January 30, 2020 Special Meeting**

Minutes were reviewed and accepted as presented. Yasine Armstrong moved to approve the minutes and the motion was seconded by Shawna Perry. The motion passed unanimously. No further discussion was held on the matter.

1. **BAR #004-009-1920-0012-M, Fund #31700 SB-9 State Match**

Maria Hernandez presented the maintenance BAR in Fund SB-9 State Match, for transfer of budget between line item accounts within function for anticipated expenditures. Yasine Armstrong moved to approve the BAR. Kelly Smith seconded the motion. The motion passed unanimously.

1. **BAR #004-009-1920-0013-M, Fund #31701 SB-9 Local**

Maria Hernandez presented the maintenance BAR in Fund SB-9 Local, for transfer of budget between line item accounts within function for anticipated expenditures. Yasine Armstrong moved to approve the BAR. Kelly Smith seconded the motion. The motion passed unanimously.

1. **BAR #004-000-1920-0095-IB Fund #24146 Federal Charter Schools Award**

Maria Hernandez presented Roswell ISD BAR#1920-0095-IB for Fund #24146 Federal Charter Schools Award on behalf of Sidney Gutierrez Middle School. This is the Elementary expansion grant money, which will be flowing through Roswell ISD to Sidney Gutierrez Middle School. This is the first allocation of the award in the amount of $142,000.00 less 4.16% indirect cost going to Roswell ISD, the Charter Authorizer. Yasine Armstrong moved to approve the BAR. Kelly Smith seconded the motion. The motion passed unanimously.

1. **Temporary Cash Transfer**

Maria Hernandez presented the inter-fund temporary cash transfer. Yasine Armstrong moved to approve the transfer. Shawna Perry seconded the motion. The motion passed unanimously.

1. **Second Reading – Sibling Policy Consideration for Elementary Expansion**

Yasine Armstrong moved to table the Second Reading for the Sibling Policy Consideration for Elementary Expansion. Shawna Perry seconded the motion. The motion passed unanimously. The Governing Council agreed further review of the policy is needed with Patty Mathews and other Charter Schools.

1. **Open Enrollment for Elementary School**

The Governing Council discussed and agreed Open Enrollment for the Elementary Expansion will be March 23, 2020 thru April 6, 2020. The open enrollment notice will be published in the Roswell Daily Record March 20, 22, 27 and 29, 2020 in both English and Spanish. The Lottery Drawing will be May 11, 2020. Yasine Armstrong moved to accept the open enrollment period and lottery drawing date. Shawna Perry seconded the motion. The motion passed unanimously.

1. **Reorganization Plans for SY 2020-2021**

Joe Andreis updated the Governing Council on PED’s requests in regards to moving forward with the Elementary Expansion. PED has requested Sidney Gutierrez submit a completed Reorganizational Form, to include the elementary grades. Vince Vigil, SGMS budget analyst, has recommended continuing business under the current name of Sidney Gutierrez Middle School, discouraging the use of a “dba”. Keeping the current name will maintain the flow of funds, banking, IRS, taxation and support of the Foundation.

**Financial Update**

Maria Hernandez provided the monthly Financial Report with the expenditures break down by line items.

**Facilities Update**

Yasine Armstrong updated the Governing Council on the modular building lease. A proposal has been requested from an engineering firm for a site plan needed for the modular building. A formal letter will be forwarded to the City of Roswell in regards to the improvements being made to accommodate the modular building.

**Other Business**

**New Business**

In order to meet state statue a Budget Preparation Committee will be formed, soliciting teacher and parent involvement.

**Principal’s Report**

No report

**Public Comment**

No Public Present

Yasine Armstrong moved to adjourn the meeting. Shawna Perry made the second. The motion passed. The meeting was adjourned at 7:29 p.m..